

proposed deletions to the Procurement List. After consideration of the relevant matter presented, the Committee has determined that the products listed below are no longer suitable for procurement by the Federal Government under 41 U.S.C. 46–48c and 41 CFR 51–2.4.

#### *Regulatory Flexibility Act Certification*

I certify that the following action will not have a significant impact on a substantial number of small entities. The major factors considered for this certification were:

1. The action may result in additional reporting, recordkeeping or other compliance requirements for small entities.
2. The action may result in authorizing small entities to furnish the products to the Government.
3. There are no known regulatory alternatives which would accomplish the objectives of the Javits-Wagner-O'Day Act (41 U.S.C. 46–48c) in connection with the products deleted from the Procurement List.

#### *End of Certification*

Accordingly, the following products are deleted from the Procurement List:

#### *Products*

Product/NSN: Computer Accessories  
7045–01–483–7451  
7045–01–483–7844  
NPA: Wiscraft Inc.—Wisconsin Enterprises for the Blind, Milwaukee, Wisconsin  
*Contract Activity:* Office Supplies & Paper Products Acquisition Center, New York, New York  
Product/NSN: Dropcloth, Heavy Duty  
8340–00–NIB–0010  
NPA: East Texas Lighthouse for the Blind, Tyler, Texas  
*Contract Activity:* GSA, Southwest Supply Center, Fort Worth, Texas  
Product/NSN: Fixture, Lighting Industrial  
6210–00–688–4929  
NPA: The Chicago Lighthouse for People who are Blind or Visually Impaired, Chicago, Illinois  
*Contract Activity:* GSA, Southwest Supply Center, Fort Worth, Texas  
Product/NSN: Pad, Scouring  
7920–01–383–7928  
NPA: Beacon Lighthouse, Inc., Wichita Falls, Texas  
*Contract Activity:* GSA, Southwest Supply Center, Fort Worth, Texas  
Product/NSN: Tape, Electronic Data  
7045–01–438–7086  
NPA: North Central Sight Services, Inc., Williamsport, Pennsylvania  
*Contract Activity:* Defense Supply Center Philadelphia, Philadelphia, Pennsylvania  
Product/NSN: Tape, Electronic Data Processing  
7045–01–123–0367  
NPA: North Central Sight Services, Inc.,

Williamsport, Pennsylvania  
*Contract Activity:* Defense Supply Center Columbus, Columbus, Ohio  
Product/NSN: Towel, Paper  
8540–01–494–0910  
NPA: The Lighthouse for the Blind in New Orleans, New Orleans, Louisiana  
*Contract Activity:* Office Supplies & Paper Products Acquisition Center, New York, New York

**Sheryl D. Kennerly,**

*Director, Information Management.*

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**BILLING CODE 6353–01–P**

## **BROADCASTING BOARD OF GOVERNORS**

### **Sunshine Act Meeting**

**DATE AND TIME:** December 10, 2003; 1 p.m.–4:30 p.m.

**PLACE:** Broadcasting Board of Governors, 330 Independence Avenue, SW, Washington, DC 20237.

**CLOSED MEETING:** The members of the Broadcasting Board of Governors (BBG) will meet in closed session to review and discuss a number of issues relating to U.S. Government-funded non-military international broadcasting. They will address internal procedural, budgetary, and personnel issues, as well as sensitive foreign policy issues relating to potential options in the U.S. international broadcasting field. This meeting is closed because if open it likely would either disclose matters that would be properly classified to be kept secret in the interest of foreign policy under the appropriate executive order (5 U.S.C. 552b. (c)(1)) or would disclose information the premature disclosure of which would be likely to significantly frustrate implementation of a proposed agency action. (5 U.S.C. 552. (c)(9)(B)) In addition, part of the discussion will relate solely to the internal personnel and organizational issues of the BBG or the International Broadcasting Bureau. (5 U.S.C. 552b (c)(2) and (6))

#### **FOR FURTHER INFORMATION CONTACT:**

Persons interested in obtaining more information should contact either Brenda Hardnett or Carol Booker at (202) 401–3736.

Dated: December 2, 2003.

**Carol Booker,**

*Legal Counsel.*

[FR Doc. 03–30339 Filed 12–3–03; 10:14 am]

**BILLING CODE 8230–01–M**

## **DEPARTMENT OF COMMERCE**

### **Submission for OMB Review; Comment Request**

DOC has submitted to the Office of Management and Budget (OMB) for clearance the following proposal for collection of information under the provision of the Paperwork Reduction Act of 1995, Public Law 104–13.

*Bureau:* International Trade Administration.

*Title:* U.S. Government Trade Event Information Request.

*Agency Form Number:* ITA–4136P.

*OMB Number:* 0625–0238.

*Type of Request:* Regular Submission.  
*Burden:* 50 hours.

*Number of Respondents:* 50.

*Avg. Hours Per Response:* 1 hour.

*Needs and Uses:* The International Trade Administration's Advocacy Center marshals federal resources to assist U.S. firms competing for foreign government procurements worldwide. The Advocacy Center is under the umbrella of the Trade Promotion Coordinating Committee (TPCC), which is chaired by the Secretary of Commerce and includes 19 federal agencies involved in export promotion. The mission of the Advocacy Center is to promote U.S. exports and create U.S. jobs and coordinate U.S. Government (USG) advocacy among the TPCC. The purpose of the questionnaire is to collect the necessary information to make an evaluation as to whether a firm qualifies for senior-level USG support, in the form of attendance at an event including witnessing a commercial agreement signing. The event could be a company sponsored activity or a foreign or USG sponsored event to highlight a commercial trade success for more than one firm. Without this information we will be unable to determine if a U.S. firm is eligible for USG support for the firm's role in the event.

*Affected Public:* Businesses or other for-profit.

*Frequency:* On occasion.

*Respondent's Obligation:* Required to obtain or retain a benefit; voluntary.

*OMB Desk Officer:* David Roster, (202) 395–7340.

Copies of the above information collection proposal can be obtained by calling or writing Diana Hynek, Departmental Paperwork Clearance Officer, (202) 482–0266, Department of Commerce, Room 6625, 14th Street and Constitution Ave., NW., Washington, DC 20230. E-mail: dHynek@doc.gov.

Written comments and recommendations for the proposed information collection should be sent to