

To Legal Counsel if the discrimination investigation supports issuing a charge of discrimination.

To HUD's Office of the Chief Information Officer—for use in HUD's Resource Estimation and Allocation Process/Total Estimation and Allocation Mechanism (REAP/TEAM). REAP is a resource management initiative used throughout HUD as a methodology for defining and estimating required staffing resources by capturing actual information on workload accomplishments and time usage by HUD employees in the program and support areas.

To HUD's Legal Counsel—The case file (paper file) of record is manually delivered to Legal Counsel if the discrimination investigation supports issuing a charge of discrimination.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

Storage: The data is stored on the production TEAPOTS server, and the reporting server. The data is backed up every night to tape. No electronic records have ever been archived. A copy of all the records in the system on December 31, 2000, was sent to the National Archives and Record Administration on a CD for permanent storage. The hard copy case files.

**SAFEGUARDS:**

TEAPOTS is housed in a secured facility in West Virginia. The entire building is occupied by the Department of Housing and Urban Development and contractor personnel and is not open to the general public. A User ID and password are required authentication before access is granted to TEAPOTS. The TEAPOTS regional system administrator creates distinctive user accounts and temporary passwords for all authorized users. All users are required to change their temporary password when they initially login to the TEAPOTS system. TEAPOTS controls the user's ability to perform specific functions according to access level permissions assigned by the system administrator. Permission restrictions prevent unsolicited and illicit access to another region's data. For added access security, TEAPOTS requires all users to update their password every 90 days. TEAPOTS displays a reminder each time the user logs that displays the age of their current password. TEAPOTS require users to create a strong password that complies with National Institute Standards Technology guidance. It must be at least eight (8) characters in length, and utilize a combination of letters,

numbers and special characters. Should the user fail to change their password within the 90-day time period, TEAPOTS locks the user out of the system, and they must contact the TEAPOTS regional system administrator to reset their account and assign a temporary password. The user is required to create a new password upon logging into the system with the temporary password. Should the user fail to provide the appropriate username and password after three (3) attempts, TEAPOTS locks the user out of the system, and they must contact the TEAPOTS regional system administrator to reset their account and assign them a temporary password to regain access. The system administrator can unlock the user account upon request. Access scripts with embedded passwords, bypassing authentication requirements, and electronic signatures are not applicable to the TEAPOTS system, as per FHEO requirements.

**RETRIEVING:**

Records are retrieved by file number, Complainant name, or Respondent name.

**RETENTION AND DISPOSAL:**

No records have ever been archived. A copy of all the records in the system in 2000 was sent to the National Archives and Record Administration on a CD for permanent storage. The retention and disposal of records is done in accordance to HUD's Records and Disposition Schedule Handbook 2225.6, Appendix 50.

**SYSTEM MANAGER(S) AND ADDRESS:**

Nina Aten, Director; Office of Information Services and Communications, Fair Housing and Equal Opportunity; U.S. Department of Housing and Urban Development; 451 7th Street, SW., Room 5118; Washington, DC 20410.

**NOTIFICATION PROCEDURE:**

For information, assistance, or inquiry about the existence of records, contact the Privacy Officer at the Department of Housing and Urban Development, 451 7th Street, SW., Washington, DC 20410–3000. Written requests must include the full name, Social Security Number, date of birth, current address, and telephone number of the individual making the request.

**RECORD ACCESS PROCEDURES:**

The Department's rules for providing access to records to the individual concerned appear in 24 CFR part 16. If additional information or assistance is required, contact the Privacy Act Officer at the appropriate location.

**CONTESTING RECORD PROCEDURES:**

The Department's rules for contesting the contents of records and appealing initial denials, by the individual concerned, appear in 24 CFR part 16. If additional information or assistance is needed, it may be obtained by contacting:

(i) In relation to contesting contents of records, the Departmental Privacy Act, Department of Housing and Urban Development, 451 Seventh Street, SW., Room 2256, Washington, DC 20410.

(ii) In relation to appeals of initial denials, the HUD Departmental Privacy Appeals Officers, Office of General Counsel, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410.

**RECORD SOURCE CATEGORIES:**

Information is obtained from the record subjects.

**EXEMPTIONS FROM CERTAIN PROVISIONS OF THE ACT:**

None.

[FR Doc. 2010–14744 Filed 6–17–10; 8:45 am]

**BILLING CODE 4210–67–P**

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR–5386–N–05]

**Privacy Act; Proposed Alteration to Existing Systems of Records, Single Family Mortgage Asset Recovery Technology (SMART/A80H)**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Modification to existing Privacy Act System of Records Notice (SORN).

**SUMMARY:** The Department proposes to alter an existing Privacy Act SORN subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended. The alterations to the existing records system is to capture a new routine use permitting the disclosure of records to its Credit Alert Interactive Verification Reporting System (CAIVRS) for the purpose of computer matching, and to identify an increase in the number of records maintained by the system. These alterations do not impact the scope, purpose, or record types for the records system. Additionally, this notice supersedes previous notice published at 73 FR 41105 on July 17, 2008.

**DATES:** *Effective Date:* This action shall be effective without further notice on *July 19, 2010* unless comments are received that would result in a contrary determination.

*Comments Due by:* July 19, 2010.

**ADDRESSES:** Interested persons are invited to submit comments regarding this notice to the Rules Docket Clerk, Office of General Counsel, Room 10276, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410.

Communications should refer to the above docket number and title. A copy of each communication submitted will be available for public inspection and copying between 8 a.m. and 5 p.m. weekdays at the above address.

**FOR FURTHER INFORMATION CONTACT:** For Privacy Act Related questions contact Donna Robinson-Staton, Departmental Privacy Officer, Department of Housing and Urban Development, 451 Seventh Street, SW., Room 4178, Washington, DC 20410, Telephone Number (202) 402-8073. (This is not a toll-free number.) A telecommunication device for hearing- and speech-impaired individuals (TTY) is available at 1-800-877-8339 (Federal Information Relay Service).

**SUPPLEMENTARY INFORMATION:** Pursuant to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, notice is given of an alteration to the Department's Office of Housing records system, SMART, HUD/HS-58. The SMART system is utilized for accounting level detail on forward and reverse mortgages; inclusive of its case-tracking ability; report generating capability; query functions; database management, analyzing, processing, and tracking of Federal Housing Administration (FHA) Insured and Secretary-held first, second and subordinate note and mortgage loan servicing functions.

Title 5 U.S.C. 552a(e)(4) and (11) provide that the public be afforded a 30-day period in which to comment on the modified system of records, and require published notice of the existence and character of the system of records.

The new system report was submitted to the Office of Management and Budget (OMB), the Committee on Homeland Security and Governmental Affairs of the Senate, and the House Committee on Oversight and Government Reform of the House of Representatives pursuant to paragraph 4c of Appendix 1 to OMB Circular No. A-130, "Federal Agency Responsibilities for Maintaining Records About Individuals," July 25, 1994; 59 FR 37914.

**Authority:** 5 U.S.C. 552a 88 Stat. 1896; 342 U.S.C. 3535(d).

Dated: June 11, 2010.

**Jerry E. Williams,**  
*Chief Information Officer.*

#### **HUD/HS-59**

##### **SYSTEM NAME:**

Single Family Mortgage Asset Recovery Technology (SMART).

##### **SYSTEM LOCATION:**

Morris-Griffin Corporation (Sub-Contractor site), Lanham, Maryland; C & L Service Corporation/Morris-Griffin Corporation (Contractor/Sub-Contractor site), Tulsa, Oklahoma (Access for HUD users is through a Citrix Server).

##### **CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Mortgagors (Secretary-Held First, Second and Subordinate Note and mortgages).

##### **CATEGORIES OF RECORDS IN THE SYSTEM:**

Mortgagor's name, Spouse name, social security number, loan number, date of birth, property address, home telephone, personal email address, telephone number, FHA case number, and income financial data.

##### **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Sec. 204, National Housing Act, 12 U.S.C. 1710(a) in general.

##### **PURPOSES:**

The information is used to perform a wide range of FHA Insured and Secretary-held first, second and subordinate note and mortgage loan servicing functions. The SMART System is a comprehensive loan servicing system that processes the mortgage transactions for both forward and reverse mortgages, including interest, appreciation, amortization and other agreed calculations for the Secretary-Owned Title II Portfolio.

##### **ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, other routine uses are as follows:

(a) To the U.S. Treasury—for disbursements and adjustments; and  
(b) To the Internal Revenue Service—for reporting payments for mortgage interest, for reporting of discharge indebtedness and real estate taxes.

(c) To CAIVRS—Records may be manually keyed into CAIVRS which is a HUD-sponsored database that makes a federal debtor's delinquency and claim information available to federal lending and assistance agencies and private lenders who issue federally insured or guaranteed loans for the purpose of

evaluating a loan applicant's creditworthiness.

##### **POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

###### **STORAGE:**

Electronic files are stored on servers and back up files are stored on tapes. Servers are stored in a secured server room and at an offsite secured facility for disaster contingency.

###### **RETRIEVABILITY:**

Information can only be retrieved by Mortgagor's name, SSN, FHA Case Number, and home address. Only individuals with rights to the full/limited access can view this type of information.

###### **SAFEGUARDS:**

The original collateral documents (hard copy) are stored at the Contractors office site for all open loans and the closed documents are stored at a secured offsite document storage facility. All hard copy files are stored within a secured room within the Contractor's secured office suite when not in use. Background screening, limited authorizations and access, with access limited to authorized personnel and technical restraints employed with regard to accessing the records; access to automated systems by authorized users by passwords.

###### **RETENTION AND DISPOSAL:**

Are in accordance with HUD Records Disposition Schedule 2225.6, Appendix 20.

###### **SYSTEM MANAGER(S) AND ADDRESS:**

Sharon Lundstrom, Director, Housing, Office of Single Family Asset Management, Servicing & Loss Mitigation Division (a/k/a National Servicing Center), Tulsa, Oklahoma, Department of Housing and Urban Development, National Servicing Center, Tulsa, Oklahoma, Telephone Number (405) 609-8443.

###### **NOTIFICATION PROCEDURE:**

For information assistance, or inquiry about existence of records, contact Donna Robinson-Staton, Departmental Privacy Act Officer, Department of Housing and Urban Development, 451 Seventh Street, SW., Room 2256, Washington, DC 20410, Telephone Number (202) 402-8073.

###### **RECORD ACCESS PROCEDURES:**

The Department's rules for providing access to records to the individual concerned appear in 24 CFR part 16. If additional information or assistance is required, contact the Departmental

Privacy Act Officer, Department of Housing and Urban Development, 451 Seventh Street, SW., Room 2256, Washington, DC 20410.

#### CONTESTING RECORD PROCEDURES:

The procedures for requesting amendment or correction of records appear in 24 CFR part 16. If additional information is needed, contact:

(i) In relation to contesting contents of records, the Departmental Privacy Act Officer at HUD, 451 Seventh Street, SW., Room 2256, Washington, DC 20410; and

(ii) In relation to appeals of initial denials, HUD, Departmental Privacy Appeals Officer, Office of General Counsel, 451 Seventh Street, SW., Washington, DC 20410.

#### RECORD SOURCE CATEGORIES:

The original information was transferred from the A43C System and an access database program; records were also established using the legal instruments (*i.e.*, mortgage, deed, subordinate mortgage, etc.) received from the mortgagees; and loan balances were taken from F12 (IACS). New loan data is currently loaded via upload of data through a FTR from CHUMS(F17) and IACS(F12), and the legal instruments.

#### EXEMPTIONS FROM CERTAIN PROVISIONS OF THE ACT:

None.

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#### DEPARTMENT OF THE INTERIOR

##### Fish and Wildlife Service

[FWS-R9-IA-2010-N128] [96300-1671-0000-P5]

#### Information Collection Sent to the Office of Management and Budget (OMB) for Approval; OMB Control Number 1018-0137; Applications for Single Use Permits and Registration of Production Facilities (CITES)

**AGENCY:** Fish and Wildlife Service, Interior.

**ACTION:** Notice; request for comments.

**SUMMARY:** We (Fish and Wildlife Service) have sent an Information Collection Request (ICR) to OMB for review and approval. We summarize the ICR below and describe the nature of the collection and the estimated burden and cost. This ICR is scheduled to expire on July 31, 2010. We may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. However, under OMB regulations, we may continue to conduct or sponsor this information collection while it is pending at OMB.

**DATES:** You must send comments on or before July 19, 2010.

**ADDRESSES:** Send your comments and suggestions on this information collection to the Desk Officer for the Department of the Interior at OMB-OIRA at (202) 395-5806 (fax) or OIRA\_DOCKET@OMB.eop.gov (e-mail). Please provide a copy of your comments to Hope Grey, Information Collection Clearance Officer, Fish and Wildlife Service, MS 222-ARLSQ, 4401 North Fairfax Drive, Arlington, VA 22203 (mail) or hope\_grey@fws.gov (e-mail).

**FOR FURTHER INFORMATION CONTACT:** To request additional information about this ICR, contact Hope Grey by mail or e-mail (see ADDRESSES) or by telephone at (703) 358-2482.

#### SUPPLEMENTARY INFORMATION:

*OMB Control Number:* 1018-0137.

*Title:* Applications for Single Use Permits and Registration of Production Facilities (CITES), 50 CFR 13.11, 23.20, 23.36, and 23.51.

*Service Form Number(s):* 3-200-74 and 3-200-75.

*Type of Request:* Extension of a currently approved collection.

*Affected Public:* Individuals, businesses, nonprofit organizations, and State, tribal, and local governments.

*Respondent's Obligation:* Required to obtain or retain a benefit.

*Frequency of Collection:* On occasion.

*Total Annual Nonhour Cost Burden:* \$33,000 associated with processing fees.

Activity	Number of annual respondents	Number of annual responses	Completion time per response	Annual burden hours
FWS Form 3-200-74 .....	360	1,000	6 minutes .....	101
FWS Form 3-200-75 .....	90	95	30 minutes .....	49
Totals .....	450	1,095	.....	150

**Abstract:** The Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) uses a system of permits and certificates to help ensure that international trade is legal and does not threaten the survival of wildlife or plant species in the wild. Prior to the import or export of CITES-listed species, the Management Authority and Scientific Authority must make appropriate determinations and issue CITES documents. Section 8A of the Endangered Species Act (16 U.S.C. 1531 et seq.) designates the Secretary of the Interior as the U.S. Management Authority and U.S. Scientific Authority for CITES. The Secretary delegated these authorities to the Fish and Wildlife Service.

Before a country can issue an export permit for CITES Appendix I or II specimens, the CITES Scientific Authority of the exporting country must determine that the export will not be detrimental to the species, and the Management Authority must be satisfied that the specimens were acquired legally. For the export of Appendix III specimens, the Management Authority must be satisfied that the specimens were acquired legally (CITES does not require findings from the Scientific Authority). Prior to the importation of Appendix I specimens, both the Scientific Authority and the Management Authority of the importing country must make required findings. The Scientific Authority must also

monitor trade of all species to ensure that the level of trade is sustainable.

Article VIII(3) of the treaty states that participating parties should make efforts to ensure that CITES specimens are traded with a minimum of delay. Section XII of Resolution Conf. 12.3 (Rev. CoP13) recommends use of simplified procedures for issuing CITES documents to expedite trade that will have no impact, or a negligible impact, on conservation of the species involved.

We use FWS Form 3-200-74 (Single-Use Export Permits Under a Master File or Annual Program File (CITES)) to streamline the application process for CITES documents that involve multiple, similar actions over a given amount of time. For the initial application, respondents use forms designed