

UAC Portal Discharge Tab, presented as an appendix to the form.

○ Add “Concurrent Planning: Additional Potential Sponsors” segment to Family Reunification Section with the following fields (which will auto-populate from the Sponsor Assessment (Form S–5, currently approved under this information collection):

- Potential Sponsor Name
- Relationship to Child
- Sponsor Category

○ Split the “Know Your Rights Presentation and Legal Screening” into two distinct fields to capture the completion date for each more accurately, acknowledging that they

typically are not completed on the same day.

○ Add “Back-Up Case Manager” segment to Case Manager Information Section to designate an alternative Case Manager who may take actions on behalf of the primary Case Manager when they are unavailable. The corresponding fields mirror those for primary case manager and will either be system-generated or auto-populate with user account data already entered the system. The fields include:

- Back-up Case Manager Name
- Back-up Case Manager Email Address
- Back-up Case Manager Phone Number

- Back-up Case Manager Organization
- Assigned on (MM/DD/YYYY)

○ Adjust the burden estimate to account for an increase in the number of care provider facilities, a decrease in the number of children placed in ORR care, as well as the addition of the above listed new segments and fields. The annual number of respondents increased from 216 to 300; the annual number of responses per respondent decreased from 278 to 217; and the average burden hours per response increased from 0.08 hours to 0.25 hours.

*Respondents:* ORR grantee and contractor staff.

*Annual Burden Estimates:*

Form	Annual number of respondents	Number of responses per respondent	Average burden hours per response	Annual total burden hours
Foster Care Travel Req. Form (S–14) .....	138	108	0.25	3,726
Admission (S–18) .....	300	217	0.33	21,483
UAC Authorized/Restricted Call List and Call Log (S–20) .....	300	217	0.08	5,208
Case Manager Call Log and Case Notes (S–23) .....	300	217	0.08	5,208
UAC Case Status (S–27) .....	300	217	0.25	16,275
Estimated Annual Burden Hours Total: .....	.....	.....	.....	51,900

*Authority:* 6 U.S.C. 279; 8 U.S.C. 1232.

Mary C. Jones,

ACF/OPRE Certifying Officer.

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

#### Submission for Office of Management and Budget Review; Services for Unaccompanied Children With Disabilities (New Collection)

**AGENCY:** Office of Refugee Resettlement, Administration for Children and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Office of Refugee Resettlement (ORR), Administration for Children and Families (ACF), U.S. Department of Health and Human Services is inviting public comment on the proposed collection. The request consists of one form that will allow the Unaccompanied Children (UC) Bureau

to provide services to unaccompanied children identified as having a disability.

**DATES:** *Comments due* May 29, 2025.

The Office of Management and Budget (OMB) must decide about the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication.

**ADDRESSES:** Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting “Currently under 30-day Review—Open for Public Comments” or by using the search function. You can also obtain copies of the proposed collection of information by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all emailed requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:** The ORR UC Bureau is proposing a new form, the *Individualized Section 504 Service Plan* (Form S–25). The proposed information collection is necessary to allow the ORR

UC Bureau to comply with a court order and improve service delivery for unaccompanied children identified as having a disability. On June 29, 2018, Plaintiffs filed their federal class action lawsuit in the Central District of California, western division, captioned *Lucas R. et al. v. Becerra et al.* (Case No. 2:18–CV–05741 DMG PLA), asserting claims under the Flores Consent Decree, the Trafficking Victims Protection Reauthorization Act, the Due Process clause, and the First Amendment. Plaintiffs allege violation of unaccompanied children rights in decisions regarding family reunification, placement in restrictive facilities, services for children with disabilities, administration of psychotropic medication, and access to legal assistance. On May 3, 2024, the Court granted final approval for the settlement agreements of the Plaintiffs’ claims for disabilities, psychotropic medication, and legal assistance. As part of the settlement agreement for the disabilities claim, ORR is required to develop and implement individualized Section 504 service plans for any child identified as having a disability. The disabilities settlement agreement must be fully implemented by May 3, 2025.

*Respondents:* Care provider grantees and contractors

## ANNUAL BURDEN ESTIMATES

Form	Annual number of respondents	Number of responses per respondent	Average burden hours per response	Total annual burden hours
Individual Section 504 Service Plan (Form S-25) .....	300	7	3	6,300

*Authority:* 6 U.S.C. 279; 8 U.S.C. 1232; 45 CFR 410; *Flores v. Reno* Settlement Agreement, No. CV85–4544–RJK (C.D. Cal. 1996); *Lucas R. et al v. Becerra et al* (Case No. 2:18–CV–05741 DMG PLA) Disabilities Settlement Agreement.

Mary C. Jones,  
ACF/OPRE Certifying Officer.

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

## Administration for Children and Families

## Submission for Office of Management and Budget Review; Request for Certification of Adult Victims of Human Trafficking

**AGENCY:** Office on Trafficking in Persons; Administration for Children and Families; U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Administration for Children and Families (ACF), Office on Trafficking in Persons (OTIP) is requesting a 3-year extension of the form: Request for Certification of Adult Victims of Human Trafficking (RFC) form (Office of Management and Budget (OMB) #: 0970–0454, expiration April 30, 2025).

**DATES:** *Comments due* May 29, 2025. OMB must decide about the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect

if OMB receives it within 30 days of publication.

**ADDRESSES:** Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this information collection by selecting “Currently under 30-day Review—Open for Public Comments” or by using the search function. You can also obtain copies of the proposed collection of information by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). All emailed requests should be identified by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* The U.S. Department of Health and Human Services (HHS) provides letters of certification to victims of severe forms of trafficking in persons under the authority of the Trafficking Victims Protection Act (TVPA) of 2000, as amended 22 U.S.C. 7105(b)(1)(C) and (E). HHS delegated this authority to OTIP. Certification is required for adult victims of human trafficking in the U.S. to apply for federally funded benefits and services.

OTIP developed The Request for Certification of Adult Victims of Human Trafficking (RFC) form for potential victims and their advocates, including case managers, attorneys, law enforcement officers, service providers, and other representatives to provide the required information for certification to HHS in accordance with the TVPA of 2000, as amended.

Since the RFC form originally received clearance, OTIP modernized its request process and launched Shepherd, an online case management system, to process requests for certification and

assistance. The PDF version of the form should only be used in exceptional circumstances when the online case management system is inaccessible. If a requester encounters issues submitting a request through Shepherd, they may submit the RFC form to OTIP as a password protected PDF to [Trafficking@acf.hhs.gov](mailto:Trafficking@acf.hhs.gov).

The form asks the requester for their identifying information, identifying information for the individual who experienced trafficking victimization in the event the form is submitted by a case manager, and information describing the victim’s case management service needs.

*Respondents:* Potential victims of a severe form of trafficking in persons and their advocates, including case managers, attorneys, law enforcement officers, service providers, and other representatives.

*Annual Burden Estimates:* The fluctuation in certification letters issued by HHS primarily reflects changing patterns in law enforcement investigations and the number of T visas and Continued Presence status issued by the Department of Homeland Security. Burden estimates have been calculated based on the average number of RFCs received and certification letters issued over the last two periods that the information collection has been in effect (fiscal year 2019 to 2024). Over the course of this time, OTIP has received approximately 8–12 RFCs per week (416–624 RFCs per year) and issued an average of 525 certification letters per year. The time to complete the RFC remains the same. Burden estimates for this collection have been revised, accordingly.

Instrument	Total number of respondents	Total number of responses per respondent	Average burden hours per response	Total burden hours	Annual burden hours
Request for Certification of Adult Victims of Human Trafficking .....	1,872	1	1	1,872	624