

the supervisor and recommend final action to the appointing authority regarding matters related to senior executive performance.

Debra Steidel Wall,

Deputy Archivist of the United States.

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

[NARA-23-0013; NARA-2024-004]

Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration (NARA).

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice of certain Federal agency requests for records disposition authority (records schedules). We publish notice in the **Federal Register** and on *regulations.gov* for records schedules in which agencies propose to dispose of records they no longer need to conduct agency business. We invite public comments on such records schedules.

DATES: We must receive responses on the schedules listed in this notice by January 12, 2024.

ADDRESSES: To view a records schedule in this notice, or submit a comment on one, use the following address: <https://www.regulations.gov/docket/NARA-23-0013/document>. This is a direct link to the schedules posted in the docket for this notice on *regulations.gov*. You may submit comments by the following method:

- **Federal eRulemaking Portal:** <https://www.regulations.gov>. On the website, enter either of the numbers cited at the top of this notice into the search field. This will bring you to the docket for this notice, in which we have posted the records schedules open for comment. Each schedule has a ‘comment’ button so you can comment on that specific schedule. For more information on *regulations.gov* and on submitting comments, see their FAQs at <https://www.regulations.gov/faq>.

If you are unable to comment via *regulations.gov*, you may email us at request.schedule@nara.gov for instructions on submitting your comment. You must cite the control number of the schedule you wish to comment on. You can find the control number for each schedule in

parentheses at the end of each schedule’s entry in the list at the end of this notice.

FOR FURTHER INFORMATION CONTACT:

Eddie Germino, Strategy and Performance Division, by email at regulation_comments@nara.gov or at 301-837-3758. For information about records schedules, contact Records Management Operations by email at request.schedule@nara.gov or by phone at 301-837-1799.

SUPPLEMENTARY INFORMATION:

Public Comment Procedures

We are publishing notice of records schedules in which agencies propose to dispose of records they no longer need to conduct agency business. We invite public comments on these records schedules, as required by 44 U.S.C. 3303a(a), and list the schedules at the end of this notice by agency and subdivision requesting disposition authority.

In addition, this notice lists the organizational unit(s) accumulating the records or states that the schedule has agency-wide applicability. It also provides the control number assigned to each schedule, which you will need if you submit comments on that schedule.

We have uploaded the records schedules and accompanying appraisal memoranda to the *regulations.gov* docket for this notice as “other” documents. Each records schedule contains a full description of the records at the file unit level as well as their proposed disposition. The appraisal memorandum for the schedule includes information about the records.

We will post comments, including any personal information and attachments, to the public docket unchanged. Because comments are public, you are responsible for ensuring that you do not include any confidential or other information that you or a third party may not wish to be publicly posted. If you want to submit a comment with confidential information or cannot otherwise use the *regulations.gov* portal, you may contact request.schedule@nara.gov for instructions on submitting your comment.

We will consider all comments submitted by the posted deadline and consult as needed with the Federal agency seeking the disposition authority. After considering comments, we may or may not make changes to the proposed records schedule. The schedule is then sent for final approval by the Archivist of the United States. After the schedule is approved, we will post on *regulations.gov* a “Consolidated

Reply” summarizing the comments, responding to them, and noting any changes we made to the proposed schedule. You may elect at *regulations.gov* to receive updates on the docket, including an alert when we post the Consolidated Reply, whether or not you submit a comment. If you have a question, you can submit it as a comment, and can also submit any concerns or comments you would have to a possible response to the question. We will address these items in consolidated replies along with any other comments submitted on that schedule.

We will post schedules on our website in the Records Control Schedule (RCS) Repository, at <https://www.archives.gov/records-mgmt/rcs>, after the Archivist approves them. The RCS contains all schedules approved since 1973.

Background

Each year, Federal agencies create billions of records. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA’s approval. Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. The records schedules authorize agencies to preserve records of continuing value in the National Archives or to destroy, after a specified period, records lacking continuing administrative, legal, research, or other value. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

Agencies may not destroy Federal records without the approval of the Archivist of the United States. The Archivist grants this approval only after thorough consideration of the records’ administrative use by the agency of origin, the rights of the Government and of private people directly affected by the Government’s activities, and whether or not the records have historical or other value. Public review and comment on these records schedules is part of the Archivist’s consideration process.

Schedules Pending

1. Department of Health and Human Services, Food and Drug Administration, Social Media Records (DAA-0088-2022-0002).

2. Department of Homeland Security, U.S. Customs and Border Protection, Custodial Medical Records (DAA–0568–2022–0003).

3. Department of Homeland Security, U.S. Customs and Border Protection, Trade Allegation Records (DAA–0568–2019–0004).

4. Department of Homeland Security, U.S. Secret Service, Investigative Records (DAA–0087–2021–0001).

5. Department of the Treasury, Internal Revenue Service, Corrupt PSTs (DAA–0058–2023–0003).

6. Federal Communications Commission, Office of Economics and Analytics, Automated Reporting Management Information System (ARMIS) (DAA–0173–2021–0030).

7. National Aeronautics and Space Administration, Agency-wide, Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) Case Files (DAA–0255–2023–0002).

Laurence Brewer,
Chief Records Officer for the U.S.
Government.

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NATIONAL SCIENCE FOUNDATION

Sunshine Act Meetings

The National Science Board's (NSB) NSB–NSF Commission on Merit Review hereby gives notice of the scheduling of a videoconference meeting for the transaction of National Science Board business pursuant to the National Science Foundation Act and the Government in the Sunshine Act.

TIME AND DATE: Tuesday, November 28, 2023, from 9:00 a.m.–12:00 p.m. Eastern.

PLACE: This meeting will be held in person and by videoconference through the National Science Foundation headquarters at 2415 Eisenhower Ave., Alexandria, VA 22314.

STATUS: One portion open and one portion closed.

MATTERS TO BE CONSIDERED:

Open: 9:00–11:20 a.m. Matters to be considered: Commission Chair's opening remarks; Discussion of High Risk/High Reward research; Discussion of Portfolio Management; and closing remarks.

Closed: 11:20 a.m.–12:00 p.m. Matters to be considered: Chairman's opening remarks regarding the agenda; Commission planning; and Closing remarks.

CONTACT PERSON FOR MORE INFORMATION:
Point of contact for this meeting is:

(Chris Blair, cblair@nsf.gov), 703/292–7000. Members of the public can observe the public portion of this meeting through a YouTube livestream—<https://www.youtube.com/watch?v=VncqrySuhVw>.

Ann E. Bushmiller,
Senior Counsel to the National Science Board.

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NATIONAL SCIENCE FOUNDATION

Sunshine Act Meetings

The National Science Board (NSB) and the NSB Committee on Strategy (CS) hereby give notice of the scheduling of meetings for the transaction of National Science Board business pursuant to the National Science Foundation Act and the Government in the Sunshine Act.

TIME AND DATE: Wednesday, November 29, 2023, from 10:00 a.m.–5:20 p.m. and Thursday, November 30, 2023, from 8:30 a.m.–2:05 p.m. Eastern.

PLACE: These meetings will be held at NSF headquarters, 2415 Eisenhower Avenue, Alexandria, VA 22314, and by videoconference. If the COVID status for Alexandria, Virginia goes to “high,” please fill out and bring OMB's certification of vaccination form with you. All open sessions of the meeting will be webcast live on the NSB YouTube channel.

November 29, 2023—<https://www.youtube.com/watch?v=Wtyvh6VBbKI>

November 30, 2023—<https://www.youtube.com/watch?v=P-B91ZCfCw0>

STATUS: Parts of these meetings will be open to the public. The rest of the meetings will be closed to the public. See full description below.

MATTERS TO BE CONSIDERED:

Wednesday, November 29, 2023

Plenary Board Meeting

Open Session: 10:00–1:00 p.m.

- NSB Chair's Opening Remarks
- NSF Director's Remarks
 - External Engagements/Office of Legislative and Public Affairs update
 - Senior Staff updates
- Approval of August 2023 Open Meeting minutes
- Discussion with NSF Directorate for STEM Education, Assistant Director, James Moore
- NSB Committee Reports
- Committee on External Engagement
 - update on engagement initiatives

- Committee on Science and Engineering Policy
 - National Security Team
 - Talent Development Team
- NSF SAHPR Update

Closed Session: 2:00–2:25 p.m.

- NSB Chair's Remarks
- NSF Director's Remarks
 - Agency Operating Status
- Approval of May 2023 Closed Meeting Minutes

Committee on Strategy

Closed Meeting: 2:25–2:55 p.m.

- Committee Chair's Opening Remarks on the Agenda
- NSF FY 2024 and 2025 Budget Update
- CHIPS and Science Update (written)

Plenary NSB

Closed Session: 2:55–4:35 p.m.

- NSF SAHPR Update
- SAHPR-related Statement and Discussion with NSB
- Vote to move into Executive Plenary Closed

Plenary Board

Closed (Executive) Session: 4:35–5:20 p.m.

- NSB/NSF Discussion of SAHPR-related Statement

Thursday, November 30, 2023

Plenary Board Meeting

Open Session: 8:30–9:50 a.m.

- NSB Chair's Opening Remarks
- Presentation and Discussion, Office of the Chief Diversity and Inclusion Officer, Charles Barber
- NSB Committee Reports
 - Committee on Awards and Facilities Next Generation Very Large Array
 - Committee on Oversight
 - NSB–NSF Commission on Merit Review

Plenary Board Meeting

Closed Session: 10:00 a.m.–12:05 p.m.

- NSB Closed Committee Reports
 - Subcommittee on Technology, Innovation, and Partnerships
 - Report on 11/21 S–TIP meeting
- Regional Innovation Engines Presentation and Discussion
 - Consideration of associated resolution
- NSB Closed Committee Reports
 - NSB–NSF Commission on Merit Review
 - Committee on Awards and Facilities
 - Annual report of the Chief Officer for Research Facilities
 - Antarctic Research Season Briefing