

Access to NEMIS-MT eGrants via the Intranet is assigned to the FEMA employees and contractors for official purposes only through the NEMIS Access Control System (NACS), which controls access to all software available on the FEMA Intranet, and manages roles for FEMA officials accessing the system. Access to NEMIS-MT eGrants via the Internet is assigned to the Applicants/States and Sub-applicants/ local communities for official purposes only through the FEMA Access Management System, which performs a similar function to NACS, but for eligible mitigation grant program Applicants/States and Sub-applicants/ local communities, and managed roles for these non-FEMA users. The functions of these two databases will be combined into the Integrated Security and Access Control System. While the system is accessed, if an active NEMIS-MT eGrants browser window is left open with no actions taken within the system, the displayed page will expire after 30 minutes. The user can then re-login using the username and password to access the system. In addition, the system will not allow a user to bookmark the URL of the MT eGrants with the intent of returning to that page at another time without first entering the authorized username and password. Finally, FEMA Enterprise Operations and the Office of Cyber Security are able to monitor system use and determine whether information integrity has been compromised by unauthorized access or use, and whether corrective action by the Office of the Chief Information Officer is necessary. Procedures are compliant with Title III of the E-Government Act of 2000 (Federal Information Security Management Act).

#### RETENTION AND DISPOSAL:

In accordance with U.S. National Archives & Records Administration records retention regulations (GRS 3, 13), records are retained for 6 years and 3 months. Unsuccessful grant application files will be stored in NEMIS-MT eGrants for 3 years from the date of denial, and then deleted. Successful grant application files will be stored in the NEMIS-MT eGrants for 6 years and 3 months from the date of closeout (where closeout is the date FEMA closes the grant in its financial system) and then deleted. Computerized records are stored in a database server in a secured file server room. Hard copy records are maintained for 6 years and 3 months years, at which time they are retired to the Federal Records Center. The same retention schedule that applies to paper records will be followed. This is consistent with the

records retention schedule that has been developed for this system.

#### SYSTEM MANAGER(S) AND ADDRESS:

Patricia Bowman, Program Manager,  
IT-SE-CS, 500 C Street SW.,  
Washington DC 20472,  
*Pat.Bowman@dhs.gov*, (202) 646-2661.

#### NOTIFICATION PROCEDURES:

Address inquiries to the System Manager named above.

#### RECORD ACCESS PROCEDURES:

A request for access to records in this system may be made by writing to the System Manager, identified above, in conformance with 6 CFR part 5, subpart B, which provides the rules for requesting access to Privacy Act records maintained by DHS and FEMA's Privacy Act regulations at 44 CFR part 6.

#### CONTESTING RECORD PROCEDURES:

Same as Notification procedures above. A request for access to records in this system may be made by writing to the System Manager, identified above, in conformance with 6 CFR part 5, subpart B, which provides the rules for requesting access to Privacy Act records maintained by DHS and FEMA's Privacy Act regulations at 44 CFR part 6.

#### RECORDS SOURCE CATEGORIES:

Information in this system of records is obtained from State/Territory, local government, or Indian Tribal government via the Internet to FEMA. While individuals are *not* eligible Applicants/States or Sub-applicants/ local communities, and cannot apply directly to FEMA for assistance, some (but not all) applications for FEMA mitigation grants propose activities that impact properties that are privately owned by individuals (e.g., acquisition of a home that has been repeatedly flooded) and these applications include personal information about the property owners. These individuals voluntarily request that their State, Territory, or local community submit an application for FEMA mitigation grant funds for the purpose of mitigating their property and/or structure (e.g., house or commercial building).

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

Dated: December 10, 2004.

**David A. Trissell,**

*Associate General Counsel, Emergency Preparedness and Response, Department of Homeland Security.*

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**BILLING CODE 9110-41-P**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4909-N-11]

### Notice of Proposed Information Collection for Public Comment: Notice of Funding Availability for the Urban Scholar Fellowship Program

**AGENCY:** Office of the Assistant Secretary for Policy Development and Research, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* February 14, 2005.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Reports Liaison Officer, Officer of Policy Development and Research, Department of Housing and Urban Development, 451 7th Street, SW., Room 8226, Washington, DC 20410-6000.

**FOR FURTHER INFORMATION CONTACT:** Susan Brunson, (202) 708-3061, ext. 3852 (this is not a toll-free number), for copies of the proposed forms and other available documents.

**SUPPLEMENTARY INFORMATION:** The Department of Housing and Urban Development will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology (e.g., permitting electronic submission of responses).

This Notice also lists the following information:

*Title of Proposal:* Notice of Funding Availability for the Urban Scholar Fellowship Program.

*OMB Control Number:* 2528-0214 (Exp. 11/30/04).

*Description of the Need for the Information and Proposed Use:* The information is being collected to select applicants for award in this statutorily

created competitive grant and to monitor performance of grantees to ensure they meet statutory and program goals and requirements.

*Agency Form Numbers:* SF-424, HUD 424B, SF-424, SFLLL, HUD-27061, HUD 2880, HUD-2730, HUD-96010, HUD-2993, and HUD 2994.

*Members of the Affected Public:* Urban Scholars.

*Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:* Information pursuant to grant award will be submitted once a year. The following chart details the respondent burden on a quarterly, semi-annual and annual basis:

	Number of respondents	Total annual responses	Hours per response	Total hours
Applicants .....	100	100	32	3,200
Eight-month Reports .....	10	10	8	80
Final Reports .....	10	10	4	40
<b>Total .....</b>	<b>120</b>	<b>120</b>	<b>44</b>	<b>3,320</b>

*Status of the proposed information collection:* Pending OMB approval.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: December 4, 2004.

**Dennis C. Shea,**

*Assistant Secretary for Policy Development and Research.*

[FR Doc. 04-27402 Filed 12-14-04; 8:45 am]

**BILLING CODE 4210-62-M**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4903-N-100]

### Notice of Submission of Proposed Information Collection to OMB; Preauthorized Debit (PAD) Request

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

HUD is requesting approval to continue to collect the information necessary to apply for a direct electronic transfer of payments from a financial

institution to HUD when debtors have established a repayment plan and desire an automated transfer of funds.

**DATES:** *Comments Due Date:* January 14, 2005.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval Number (2502-0424) and should be sent to: HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax: (202) 395-6974.

**FOR FURTHER INFORMATION CONTACT:** Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); or Lillian Deitzer at [Lillian\\_L\\_Deitzer@HUD.gov](mailto:Lillian_L_Deitzer@HUD.gov) or telephone (202) 708-2374. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Mr. Eddins or Ms. Deitzer and at HUD's Web site at <http://www.hud.gov:63001/po/i/icbts/collectionsearch.cfm>.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that the Department of Housing and Urban Development has submitted to OMB a request for approval of the information collection described below. This notice is soliciting comments from members of

the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This notice also lists the following information:

*Title of Proposal:* Preauthorized Debit (PAD) Request.

*OMB Approval Number:* 2502-0424.

*Form Numbers:* 92090.

*Description of the Need for the Information and Its Proposed Use:* The information is used to establish a direct electronic transfer of payments from a financial institution to HUD when debtors have established a repayment plan and desire an automated transfer of funds.

*Frequency of Submission:* On Occasion.

	Number of respondents	Annual responses	×	Hours per response	=	Burden hours
Reporting burden .....	42	42		0.25		10.5