

litigation is likely to affect SSA or any of its components, is party to litigation or has an interest in such litigation, and SSA determines that the use of such records by DOJ, the court or other tribunal, or the other party before the tribunal is relevant and necessary to the litigation, provided, however, that in each case, SSA determines that such disclosure is compatible with the purpose for which the records were collected.

4. Disclosure to student volunteers, individuals working under a personal services contract, and other individuals performing functions for SSA, but technically not having the status of Agency employees, if they need access to the records in order to perform their assigned Agency functions.

5. Disclosure to contractors and other Federal Agencies, as necessary, for the purpose of assisting SSA in the efficient administration of its programs.

6. Disclosure to the General Services Administration (GSA) and the National Archives and Records Administration (NARA), which is not expressly restricted by Federal law, under 44 U.S.C. 2904 and 2906, as amended by the National Archives and Records Administration Act of 1984, for the use of those agencies in conducting records management studies for Non-tax return information.

**POLICES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

The records are maintained electronically and in paper form (e.g., file folders) in locked file cabinets within OCSI.

**RETRIEVABILITY:**

The records are indexed and retrieved by the SMART request number assigned to the employee's request.

**SAFEGUARDS:**

This system of records is a data base that is accessible via an SSA Intranet Website. Security measures include the use of access codes to enter the data base, and storage of the electronic records in secured areas which are accessible only to employees who require the information in performing their official duties. The paper records that result from the electronic site are kept in locked cabinets or in otherwise secure areas. SSA, foreign site and contractor personnel having access to data in the system of records are required to adhere to SSA rules concerning safeguards, access, and use of the data. They also are informed of the criminal penalties of the Privacy Act

for unauthorized access to or disclosure of information maintained in this system of records.

**RETENTION AND DISPOSAL:**

After final action to approve or deny a SMART request, it will be maintained for at least 7 years, or when it is determined that they are no longer needed, then destroyed in a manner appropriate to the storage media.

**SYSTEM MANAGER(S) AND ADDRESS:**

Social Security Administration, Office of the Commissioner, Manager, Office of Customer Service Integration, 450 Altmeyer Building, 6401 Security Boulevard, Baltimore, Maryland 21235.

**NOTIFICATION PROCEDURES:**

An individual can determine if this system contains a record about him or her by writing to the system manager at the above address. The requester should include his or her SMART request number along with and any other identifying information that's listed on the SMART Request Form.

An individual requesting notification of records in person need not furnish any special documents of identity. Documents he/she would normally carry on his/her person would be sufficient (e.g., employee identification badge, credit card, driver's license, or voter registration card). If an individual does not have identification papers sufficient to establish his/her identity, that individual must certify in writing that he/she is the person claimed to be and that he/she understands that the knowing and willful request for or acquisition of a record pertaining to an individual under false pretenses, is a criminal offense.

If notification is requested by telephone, an individual must verify his/her identity by providing identifying information that parallels the record to which notification is being requested. If it is determined that the identifying information provided by telephone is insufficient, the individual will be required to submit a request in writing or in person.

If a request for notification is submitted via mail, an individual must include a notarized request to SSA to verify his/her identity, or must certify in the request that he/she is the person claimed to be and that he/she understands that the knowing and willful request for or acquisition of a record pertaining to an individual under false pretenses is a criminal offense. These procedures are in accordance with SSA Regulations (20 CFR 401.50).

**RECORD ACCESS PROCEDURES:**

Same as notification procedures. Requesters should also reasonably specify the record contents being sought. These procedures are in accordance with SSA Regulations (20 CFR 401.65).

**CONTESTING RECORD PROCEDURES:**

Same as notification procedures. Also, requesters should reasonably identify the record, specify the information they are contesting, state the corrective action sought and the reasons for the correction with supporting justification showing how the record is incomplete, untimely, inaccurate or irrelevant. These procedures are in accordance with SSA Regulations (20 CFR 401.50).

**RECORD SOURCE CATEGORIES:**

Incoming requests, responses, evaluations and other information obtained during the course of deciding to adopt a request.

**SYSTEM EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:**

None.

[FR Doc. 00-20222 Filed 8-09-00; 8:45 am]

BILLING CODE 4190-29-M

**DEPARTMENT OF STATE**

[Public Notice 3382]

**Bureau of Educational and Cultural Affairs Request for Proposals: Bilkent University (Turkey) Student Teacher Internship Program; Notice: Request for Proposals**

**SUMMARY:** The Office of Global Educational Programs of the Bureau of Educational and Cultural Affairs announces an open competition for the Bilkent University Student Teacher Internship Program. University schools of education meeting the provisions described in IRS regulation 26 CFR 1.501(c) may submit proposals to administer an eight-week teacher training program for graduate students of education from Bilkent University, a private institution in Ankara, Turkey. The focus of the internship is to familiarize participants with student-centered teaching methods and the use of technology in the classroom. Interested organizations must have strong contacts with local school districts, preferably in both their own and neighboring states in order to provide exposure to different educational approaches. The successful proposal will demonstrate the organization's experience in international educational exchange and

internship programs, and an understanding of Turkish history, culture, religion and education. Internship schools may be public, private, magnet or charter schools, but should exemplify best practices.

### Program Information

#### Background

The participants will be graduate students enrolled in Bilkent University Graduate School of Education's MA in Teacher Education, an innovative Master's Degree program to train high school level teachers of all subjects in constructivist, student-centered teaching methods. Endorsed by the Turkish Ministry of Education, this is the first program of its kind in the country. Bilkent course requirements include civic education, the history of civilization, and classical texts in humanities and political philosophy. Students will have completed one year of academic work before their internships in the U.S. Twenty-five English-speaking student teachers will be selected by Bilkent University and the Fulbright Commission in Turkey. Following the internship, the students will return to Bilkent for approximately seven more months of academic study.

In the long-term, this program is expected to assist Turkish educators as they prepare students to live in an increasingly interdependent world. Additional background information on Bilkent University and the Turkish educational system can be found in the Program Objectives, Goals and Implementation (POGI) document.

#### Objectives

The goal of the eight-week program is to provide participants with thorough exposure to student-centered teaching approaches and the use of technology in American schools. After an academic and cross-cultural orientation in the U.S., the teachers will be placed in small groups at local schools. Student teachers will be paired with experienced U.S. teachers whose fields of study match their own. Internship activities will include: observing a variety of teaching methods (inquiry, active classroom, group projects, etc.) as well as computer-based lessons; working individually with a mentor teacher on curriculum development; and team teaching. While the greatest emphasis is placed on immersing student teachers actively in the American classroom environment, experiential learning will be complemented by professional development seminars on related topics. The internship and seminars will also

help participants to create a curriculum development project or portfolio.

#### Components of U.S. Program

- Orientation (2–4 days): introduction to U.S. government as it relates to education, U.S. education system, American culture through site visits and a cross-cultural adjustment seminar;
- Site visits in school districts (2–3 days): to all levels and types of schools, including economically and ethnically diverse schools;
- Internships in high schools (6 weeks): each student teacher will work individually with a mentor teacher; activities include classroom observation, team teaching, and cultural presentations;
- Exposure to local school governance: through such activities as attendance at faculty, board of education, and PTA meetings;
- Professional development seminars to complement school-based training: topics may include classroom management, conflict resolution, diversity, and curriculum development. Seminars may be dispersed throughout the six weeks or take place in the form of a mid-program conference/debriefing;
- Final debriefing (1–2 days): Student teachers will share what they have observed and learned, perhaps through presentations they make to each other;
- Curriculum development project: By the end of the eight-week program, the student teachers will complete a project, incorporating a new teaching method or technology that they will find useful in conjunction with a course at Bilkent University or in the classroom when they begin to teach. This component is crucial for continuity and impact of the U.S. experience;
- Cultural experiences: This should include interaction with the local community through home stays and non-school-based groups, activities reflecting the diversity of American society, and opportunities for participants to speak about Turkish history and culture.

#### Grantee's Responsibilities

- Locate school districts to host groups for internships through informal competition (schools must submit brief proposal outlining their interest, understanding of goals, examples of best practices, and commitment to mentoring). School districts should be reasonably near the administering organization, but may be located in different states if feasible, to expose participants to more than one educational system or approach;
- Conduct orientation, professional development seminars and debriefing;

- Monitor and evaluate the program;
- Administer all participant logistics: international transportation, ground transportation to local schools and training sites, participant per diem and housing, U.S. government forms such as tax and social security, etc.

- Arrange for home stays, perhaps through local schools or other participating organization; if home stays are not available, arrange other cost efficient housing; home stay hosts, as well as schools, should be sensitive to accommodating participants' religious observance;

- Administer all financial aspects of the program and comply with reporting requirements;

- Plan follow-on activities with host schools and participants in conjunction with participants' academic program.

The Fulbright Commission in Turkey will assist in obtaining international airline tickets, visas, and health insurance. The grantee will pay the airline office in Ankara for air tickets. There will be no cost to the program for visas and insurance. The Fulbright Commission will also conduct a pre-departure orientation and post-program evaluation. The grantee will coordinate with the Fulbright Commission in Turkey on all non-U.S. based aspects of program administration. The proposal should address mechanisms for communication and coordination.

#### The grantee will coordinate with the Fulbright Teacher Exchange Branch in the Bureau of Educational and Cultural Affairs regarding all U.S.-based activities, reporting and evaluation.

It is envisioned that, contingent upon availability of funding and successful completion of the program, this program may be renewed for two more years, thus training a corps of 75 student teachers in new student-centered teaching methods and classroom technology. It will be important for the grantee to help create a network for participants to communicate and support each other in using the new methodologies after they have become teachers. A strong proposal will address follow-on activities in conjunction with the Fulbright Commission and Bilkent University (without Bureau funding) to increase future impact and participant support.

The grant will begin on or about March 1, 2001 and the grantee should complete all exchange activities by May, 2002. The internship program will take place in October-November, 2001.

Please refer to additional program specific guidelines in the Project Objectives, Goals, and Implementation (POGI) document.

Programs must comply with J-1 visa regulations. Please refer to Solicitation Package for further information.

### Budget Guidelines

Since grants awarded to eligible organizations with fewer than four years of experience in coordinating international exchanges are limited to \$60,000, such organizations are not eligible to compete for this grant.

Applicants must submit a comprehensive budget for the entire program. Maximum funding available for this program is \$170,000. There must be a summary budget as well as breakdowns reflecting both administrative and program budgets. Applicants may provide separate sub-budgets for each program component, phase, location, or activity to provide clarification. Cost-sharing is encouraged. Allowable costs for the program, on a per participant basis, include the following:

1. International Travel
2. U.S. Ground Transportation
3. Host Schools (for administrative costs)
4. Professional Development Seminars/Conference and Debriefing (instruction, materials, logistics)
5. Participant lodging and per diem
6. Cultural Activities
7. Book Allowance/Shipping
8. Grantee Administrative Costs

Please refer to the Solicitation Package for complete budget guidelines and formatting instructions.

### Announcement Title and Number

All correspondence with the Bureau concerning this RFP should reference the above title and number *ECA/A/S/X-01-02*.

**FOR FURTHER INFORMATION CONTACT:** The Teacher Exchange Branch of the Office of Global Educational Programs, ECA/A/S/X, Room 349, U.S. Department of State, 301 4th Street, SW., Washington, DC 20547, telephone: 202-619-4568, fax: 202-401-1433, e-mail: [rwaldste@pd.state.gov](mailto:rwaldste@pd.state.gov), to request a Solicitation Package. The Solicitation Package contains detailed award criteria, required application forms, specific budget instructions, and standard guidelines for proposal preparation. Please specify Bureau Program Officer Rachel Waldstein on all other inquiries and correspondence.

Please read the complete **Federal Register** announcement before sending inquiries or submitting proposals. Once

the RFP deadline has passed, Bureau staff may not discuss this competition with applicants until the proposal review process has been completed.

### To Download a Solicitation Package Via Internet

The entire Solicitation Package may be downloaded from the Bureau's website at <http://exchanges.state.gov/education/rfps>. Please read all information before downloading.

### Deadline for Proposals

All proposal copies must be received at the Bureau of Educational and Cultural Affairs by 5 p.m. Washington, DC time on Monday, November 6. Faxed documents will not be accepted at any time. Documents postmarked the due date but received on a later date will not be accepted. Each applicant must ensure that the proposals are received by the above deadline.

Applicants must follow all instructions in the Solicitation Package. The original and seven copies of the application should be sent to: U.S. Department of State, SA-44, Bureau of Educational and Cultural Affairs, Ref.: *ECA/A/S/X-01-02*, Program Management, ECA/EX/PM, Room 336, 301 4th Street, S.W., Washington, D.C. 20547.

Applicants must also submit the "Executive Summary" and "Proposal Narrative" sections of the proposal on a 3.5" diskette, formatted for DOS. These documents must be provided in ASCII text (DOS) format with a maximum line length of 65 characters. The Bureau will transmit these files electronically to the Public Affairs section at the US Embassy for its review, with the goal of reducing the time it takes to get embassy comments for the Bureau's grants review process.

### Diversity, Freedom and Democracy Guidelines

Pursuant to the Bureau's authorizing legislation, programs must maintain a non-political character and should be balanced and representative of the diversity of American political, social, and cultural life. "Diversity" should be interpreted in the broadest sense and encompass differences including, but not limited to ethnicity, race, gender, religion, geographic location, socio-economic status, and physical challenges. Applicants are strongly encouraged to adhere to the advancement of this principle both in program administration and in program content. Please refer to the review criteria under the 'Support for Diversity' section for specific suggestions on incorporating diversity into the total

proposal. Public Law 104-319 provides that "in carrying out programs of educational and cultural exchange in countries whose people do not fully enjoy freedom and democracy," the Bureau "shall take appropriate steps to provide opportunities for participation in such programs to human rights and democracy leaders of such countries." Proposals should reflect advancement of this goal in their program contents, to the full extent deemed feasible.

### Review Process

The Bureau will acknowledge receipt of all proposals and will review them for technical eligibility. Proposals will be deemed ineligible if they do not fully adhere to the guidelines stated herein and in the Solicitation Package. All eligible proposals will be reviewed by the program office, as well as the Public Diplomacy section overseas, where appropriate. Eligible proposals will be forwarded to panels of Bureau officers for advisory review. Proposals may also be reviewed by the Office of the Legal Adviser or by other Department elements. Final funding decisions are at the discretion of the Department of State's Under Secretary for Public Diplomacy and Public Affairs. Final technical authority for assistance awards (grants or cooperative agreements) resides with the Bureau's Grants Officer.

### Review Criteria

Technically eligible applications will be competitively reviewed according to the criteria stated below. These criteria are not rank ordered and all carry equal weight in the proposal evaluation:

1. Quality of the program idea
2. Program planning and ability to achieve program objectives
3. Cross-Cultural Sensitivity
4. Support of Diversity
5. Institutional Capacity and Record
6. Impact/Follow-on Activities
7. Project Evaluation
8. Cost-effectiveness/Cost-sharing

Please see the Program Objectives, Goals and Implementation (POGI) document for a more detailed description of Review Criteria.

### Authority

Overall grant making authority for this program is contained in the Mutual Educational and Cultural Exchange Act of 1961, Public Law 87-256, as amended, also known as the Fulbright-Hays Act. The purpose of the Act is "to enable the Government of the United States to increase mutual understanding between the people of the United States and the people of other countries \* \* \*; to strengthen the ties which unite us

with other nations by demonstrating the educational and cultural interests, developments, and achievements of the people of the United States and other nations \* \* \* and thus to assist in the development of friendly, sympathetic and peaceful relations between the United States and the other countries of the world." The funding authority for the program above is provided through legislation and is subject to availability of Congressional funding.

#### Notice

The terms and conditions published in this RFP are binding and may not be modified by any Bureau representative. Explanatory information provided by the Bureau that contradicts published language will not be binding. Issuance of the RFP does not constitute an award commitment on the part of the Government. The Bureau reserves the right to reduce, revise, or increase proposal budgets in accordance with the needs of the program and the availability of funds. Awards made will be subject to periodic reporting and evaluation requirements.

#### Notification

Final awards cannot be made until funds have been appropriated by Congress, allocated and committed through internal Bureau procedures.

Dated: July 31, 2000.

**Evelyn S. Lieberman,**

*Under Secretary for Public Diplomacy and Public Affairs, U.S. Department of State.*

[FR Doc. 00-20326 Filed 8-9-00; 8:45 am]

BILLING CODE 4710-11-P

#### DEPARTMENT OF STATE

[Public Notice #: 3349]

#### Advisory Commission on Public Diplomacy; Notice of Meeting

The U.S. Advisory Commission on Public Diplomacy, reauthorized pursuant to Pub.L. 106-113 (H.R. 3194, Consolidated Appropriations Act, 2000), will meet on Tuesday, September 12, 2000 in Room 600, 301 4th St., SW., Washington, DC from 2 pm to 4 pm.

The Commission will discuss its plans for assessing the consolidation of USIA into the State Department and the effectiveness of U.S. public diplomacy in the former Soviet Union.

Members of the general public may attend the meeting, though attendance of public members will be limited to the seating available. Access to the building is controlled, and individual building passes are required for all attendees. Persons who plan to attend should

contact David J. Kramer, Executive Director, at (202) 619-4463.

Dated: August 2, 2000.

**David J. Kramer,**

*Executive Director, Advisory Commission on Public Diplomacy, Department of State.*

[FR Doc. 00-20325 Filed 8-9-00; 8:45 am]

BILLING CODE 4710-11-U

#### DEPARTMENT OF TRANSPORTATION

##### Office of the Secretary

#### Aviation Proceedings, Agreements Filed During the Week Ending July 28, 2000

The following Agreements were filed with the Department of Transportation under the provisions of 49 U.S.C. 412 and 414. Answers may be filed within 21 days after the filing of the application.

*Docket Number:* OST-2000-7691.

*Date Filed:* July 25, 2000.

*Parties:* Members of the International Air Transport Association.

*Subject:* PTC12 USA-EUR Fares 0047 dated July 21, 2000, Resolution 015h—USA Add-on Amounts between USA and UK, Intended effective date: October 1, 2000.

**Dorothy Y. Beard,**

*Federal Register Liaison.*

[FR Doc. 00-20338 Filed 8-9-00; 8:45 am]

BILLING CODE 4910-62-U

#### DEPARTMENT OF TRANSPORTATION

##### Federal Aviation Administration

#### Agency Information Collection Activity Under OMB Review

**AGENCY:** Federal Aviation Administration (FAA), DOT.

**ACTION:** Notice.

**SUMMARY:** In compliance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*), this notice announces that the Information Collection Request (IRC) abstracted below has been forwarded to the Office of Management and Budget (OMB) for extension of currently approved collection. The ICR describes the nature of the information collection and the expected burden. The **Federal Register** Notice with a 60-day comment period soliciting comments on the following collection of information was published on May 9, 2000 [FR 65, pages 26871-26872].

**DATES:** Comments must be submitted on or before September 11, 2000. A

comment to OMB is most effective if OMB receives it within 30 days of publication.

**FOR FURTHER INFORMATION CONTACT:** Judy Street on (202) 267-9895.

**SUPPLEMENTARY INFORMATION:** Federal Aviation Administration (FAA).

*Title:* Aviation Research Grants Program.

*Type of Request:* Extension of a currently approved collection.

*OMB Control Number:* 2120-0559.

*Form(s):* FAA Forms 9550-1; 9550-2; 9550-3; 90550-5; and SF-269; SF-270; SF-272; SF-3881; SF-LLL.

*Affected Public:* 100 Respondents.

*Abstract:* The FAA Aviation Research and Development Grants Program establishes uniform policies and procedures for the award and administration of research grants to colleges, universities, not for profit organizations, and profit organizations for security research. This program implements OMB Circular A-110, Pub. L. 101-508, section 9205, 9208, and Pub. L. 101-604 section 107(d). The Administrator of the FAA is empowered under this program to make directed grants for research and development deemed by the Administrator to be required for the long-term growth of civil aviation. Information will be required from grantees for the purpose of grant administration and review in accordance with applicable OMB Circulars.

*Estimated Annual Burden Hours:* 1400 burden hours annually.

Issued in Washington, DC, on August 4, 2000.

**Patricia W. Carter,**

*Acting Manager, Standards and Information Division, APF-100.*

[FR Doc. 00-20280 Filed 8-9-00; 8:45 am]

BILLING CODE 4910-13-M

#### DEPARTMENT OF TRANSPORTATION

##### Federal Aviation Administration

#### Receipt of Noise Compatibility Program and Request for Review; Port Columbus International Airport, Columbus, Ohio

**AGENCY:** Federal Aviation Administration, DOT.

**ACTION:** Notice.

**SUMMARY:** The Federal Aviation Administration (FAA) announces that it is reviewing a proposed noise compatibility program that was submitted for Port Columbus International Airport under the provisions of Title I of the Aviation Safety and Noise Abatement Act of 1979